VELS INSTITUTE OF SCIENCE, TECHNOLOGY & ADVANCED STUDIES (VISTAS)

UNIVERSITY ETHICAL COMMITTEE (NON-RESEARCH)

MINUTES OF THE THIRD MEETING

Meeting No.: UEC/03/2025-26
Academic Year: 2025–2026

Date

17 September 2025

Time

11.00 A.M.

Venue

Ratan Tata block

Chairperson

Member Secretary

Members Present

The Chairperson welcomed all members to the Third Meeting of the University Ethical Committee (Non-Research). The quorum being present, the meeting commenced. The Member Secretary presented the Action Taken Report (ATR) of the previous meeting and informed the Committee that Faculty Development Programmes (FDPs), Faculty Improvement Programmes (FIPs),teaching excellence initiatives, and faculty leadership programmes had been successfully initiated across various Schools and Departments.

Agenda

1. Confirmation of the Minutes of the Second Meeting.
2. Review of the Action Taken Report (ATR).
3. Review of Student Employability Enhancement initiatives.
4. Discussion on Industry Readiness, Skill Development, and Career Planning.
5. Review of Entrepreneurship Development, Innovation, and Startup Promotion.
6. Evaluation of Internship Ethics, Industrial Training, and Experiential Learning.
7. Review of Placement Support Services and Career Guidance Programmes.
8. Strategies to strengthen industry collaboration, alumni mentoring, and professional certification programmes.

9. Alignment with **NAAC**, **NIRF**, **IQAC**, National Education Policy (NEP 2020), Sustainable Development Goals (SDGs), and **QS World University Rankings**.
10. Any other matter with the permission of the Chair.

Proceedings of the Meeting

The Chairperson emphasized that enhancing student employability is one of the University's primary ethical responsibilities and strategic priorities. Members agreed that higher education should equip students with academic knowledge, technical competencies, professional skills, ethical values, leadership qualities, and lifelong learning abilities required for successful careers and responsible citizenship.

The Committee reviewed various Student Employability Enhancement initiatives implemented across Schools and Departments. Reports highlighted the conduct of value-added courses, certificate programmes, soft skills training, communication skills development, aptitude training, personality development programmes, foreign language training, and professional certification courses. Members appreciated the efforts taken to improve students' overall employability and workplace readiness.

The Placement Cell presented a report on Industry Readiness programmes conducted during the semester. Members reviewed industrial visits, expert lectures, industry interaction sessions, mock interviews, resume writing workshops, group discussion training, coding competitions, and campus recruitment preparation activities. The Committee recommended increasing collaboration with industries to ensure that students acquire practical exposure aligned with current industry expectations.

The Committee discussed Entrepreneurship Development and Innovation initiatives undertaken through the Institution's Innovation Council (IIC), Entrepreneurship Development Cell (EDC), incubation support, startup mentoring, business plan competitions, hackathons, innovation challenges, and intellectual property awareness programmes. Members encouraged departments to motivate students to participate in innovation and startup ecosystems and to develop entrepreneurial competencies.

The ethical aspects of internships, industrial training, project work, and experiential learning were reviewed. Members emphasized that internship opportunities should provide meaningful learning experiences while ensuring fairness, transparency, safety, professional conduct, confidentiality, and adherence to organizational ethics. Departments were advised to establish structured monitoring and evaluation mechanisms for internships and industrial training.

The Committee reviewed the performance of the Placement Cell, including campus recruitment activities, internship placements, employer engagement, alumni support, higher education guidance, competitive examination coaching, and career counselling services. Members suggested strengthening partnerships with multinational companies, healthcare organizations, and emerging industries to improve placement opportunities.

The Committee also discussed the role of alumni in mentoring students through career guidance, industry exposure, entrepreneurship support, internship opportunities, networking events, and professional development programmes. Members appreciated the growing alumni participation and recommended expanding structured alumni mentoring initiatives.

The Chairperson highlighted the importance of integrating employability enhancement initiatives with institutional quality goals under **NAAC**, **NIRF**, **IQAC**, National Education Policy (NEP 2020), Sustainable Development Goals (SDGs), and **QS World University Rankings**. Members emphasized maintaining comprehensive documentation of placement records, internship reports, industry collaborations, MoUs, skill development programmes, innovation activities, alumni engagement, and student achievements to support accreditation and global ranking parameters.

Resolutions Passed

The Committee unanimously resolved to:

1. Strengthen Student Employability Enhancement programmes across all Schools and Departments.
2. Expand Industry Readiness initiatives through industry partnerships, internships, industrial visits, and expert lectures.
3. Promote Entrepreneurship Development, Innovation, Startup Culture, and Intellectual Property awareness among students.
4. Ensure ethical practices and structured monitoring of internships, industrial training, and experiential learning.
5. Enhance Placement Support Services through career counselling, aptitude training, communication skills, and employer engagement.
6. Strengthen alumni mentoring, industry networking, and professional certification programmes.
7. Maintain comprehensive documentation of employability enhancement, placement activities, internships, and innovation initiatives.
8. Align all employability and career development initiatives with **NAAC**, **NIRF**, **IQAC**, National Education Policy (NEP 2020), Sustainable Development Goals (SDGs), and **QS World University Rankings**.

Action Points

Sl. No.	Action Item	Responsibility	Timeline
1	Prepare annual Employability Enhancement Calendar	Placement Cell & IQAC	October 2025
2	Organize skill development, aptitude, communication, and interview training programmes	Placement Cell	Every Semester
3	Strengthen industry partnerships and internship opportunities	Corporate Relations Cell	Continuous
4	Conduct entrepreneurship development and startup awareness programmes	Entrepreneurship Development Cell (EDC) & IIC	Quarterly
5	Expand alumni mentoring and career guidance initiatives	Alumni Affairs Cell	Continuous
6	Submit quarterly reports on placement, internships, and student employability indicators	Placement Cell	Quarterly

Expected Outcomes

The Committee expects the following outcomes:

- Enhanced student employability through comprehensive skill development and career readiness programmes.
- Increased internship opportunities, industry exposure, and campus placement performance.
- Strengthened entrepreneurship, innovation, startup culture, and professional competencies among students.
- Improved ethical standards in internships, industrial training, and experiential learning.
- Stronger collaboration with industries, alumni, professional bodies, and employers.
- Improved graduate employability, employer satisfaction, and institutional reputation.

- Enhanced institutional performance under **NAAC**, **NIRF**, **IQAC**, National Education Policy (NEP 2020), Sustainable Development Goals (SDGs), and **QS World University Rankings**.

Conclusion

The Chairperson appreciated the active participation of all members and emphasized that preparing students for successful careers requires continuous collaboration among academic departments, industry partners, alumni, and support services. The Committee reaffirmed its commitment to promoting employability, ethical professional practices, innovation, entrepreneurship, and lifelong learning to ensure holistic student development and institutional excellence.

The meeting concluded with a vote of thanks proposed by the Member Secretary.

Prepared by

Member Secretary

Reviewed and Approved by

Chairperson

Date: 17 September 2025