VELS INSTITUTE OF SCIENCE, TECHNOLOGY & ADVANCED STUDIES (VISTAS)

UNIVERSITY ETHICAL COMMITTEE (NON-RESEARCH)

MINUTES OF THE THIRD MEETING

Meeting No.: UEC/03/2024-25
Academic Year: 2024–2025

Date

18 September 2024

Time

11.00 A.M.

Venue

Ratan Tata Block

The Chairperson welcomed all members to the Third Meeting of the University Ethical Committee (Non-Research). The quorum being present, the meeting commenced. The Member Secretary presented the Action Taken Report (ATR) of the previous meeting, and the members expressed satisfaction with the progress made in implementing faculty development and ethical governance initiatives.

Agenda

1. Confirmation of the Minutes of the Second Meeting.
2. Review of the Action Taken Report (ATR).
3. Review of Student Employability Enhancement Programmes.
4. Discussion on Skill Development and Value-Added Courses.
5. Promotion of Internship Ethics and Industry Readiness.
6. Review of Entrepreneurship Development and Innovation Initiatives.
7. Placement Training, Career Guidance and Professional Competency Development.
8. Alignment of student development initiatives with **NAAC**, **NIRF**, **IQAC**, Outcome-Based Education (OBE), and **QS World University Rankings**.
9. Any other matter with the permission of the Chair.

Proceedings of the Meeting

The Chairperson emphasized that student employability is one of the key indicators of institutional quality and plays a significant role in accreditation, ranking frameworks, and stakeholder satisfaction. Members agreed that the University should continuously strengthen student competency through structured training, industry engagement, and ethical professional development.

The Committee reviewed various student upskilling initiatives undertaken by different Schools, including value-added courses, certificate programmes, soft skills training, communication skills, aptitude development, digital literacy programmes, coding workshops, and emerging technology training. Members appreciated the efforts made to bridge the gap between academic learning and industry expectations.

The Committee deliberated on strengthening internship opportunities by collaborating with industries, hospitals, corporate organizations, and government institutions. Members emphasized that internship programmes should not only enhance technical competencies but also educate students on workplace ethics, professional conduct, confidentiality, teamwork, and organizational responsibility.

The Placement Cell presented the status of placement preparedness activities, including aptitude training, resume writing workshops, mock interviews, group discussions, career counselling, and campus recruitment drives. Members recommended increasing interactions with industry experts, alumni, entrepreneurs, and recruiters to improve placement outcomes and career awareness.

The Committee also discussed the importance of entrepreneurship development through incubation centres, innovation clubs, hackathons, start-up awareness programmes, business plan competitions, intellectual property rights (IPR) awareness, and collaboration with innovation and incubation agencies. It was resolved to encourage students to develop innovative ideas and entrepreneurial skills that contribute to societal development and economic growth.

Members reviewed student participation in online learning platforms such as NPTEL, SWAYAM, MOOCs, Coursera, and other certification programmes. Schools and Departments were encouraged to motivate students to complete industry-recognized certifications in emerging technologies and interdisciplinary domains.

The Committee further reviewed graduate employability indicators under **NAAC**, **NIRF**, **IQAC**, Outcome-Based Education (OBE), and **QS World University Rankings**. Members agreed that systematic monitoring of placement statistics, internship completion, certification courses, entrepreneurial activities, and industry collaborations would significantly enhance institutional quality and graduate outcomes.

Resolutions Passed

The Committee unanimously resolved to:

1. Strengthen student employability through structured skill development programmes.
2. Encourage every department to organize value-added courses, certificate programmes, and professional training.
3. Expand industry collaborations to provide quality internships and industrial exposure.
4. Conduct regular placement training, career guidance, aptitude coaching, and mock interviews.
5. Promote entrepreneurship, innovation, incubation, and start-up culture among students.
6. Encourage students to enroll in NPTEL, SWAYAM, MOOCs, and other globally recognized certification programmes.
7. Monitor graduate outcomes, placement records, internship completion, and student competency development through IQAC.
8. Align all student development initiatives with **NAAC**, **NIRF**, **IQAC**, Outcome-Based Education (OBE), and **QS World University Rankings**.

Action Points

Sl. No.	Action Item	Responsibility	Timeline
1	Prepare annual student skill development calendar	Placement Cell & IQAC	October 2024
2	Organize value-added courses and certification programmes	Heads of Departments	Throughout the Academic Year
3	Strengthen internship partnerships with industries	Training & Placement Cell	Continuous
4	Conduct placement training and career guidance sessions	Placement Cell	Monthly
5	Promote entrepreneurship and innovation activities	Entrepreneurship Development Cell	Every Semester
6	Monitor employability indicators and placement statistics	IQAC	Quarterly

Expected Outcomes

The Committee expects the following outcomes:

- Improved student employability and industry readiness.
- Increased participation in internships, certification programmes, and skill development initiatives.
- Enhanced placement opportunities through systematic career guidance and employer engagement.
- Strengthened entrepreneurial mindset, innovation culture, and start-up ecosystem within the University.
- Improved graduate outcomes and stakeholder satisfaction.
- Better institutional performance under **NAAC**, **NIRF**, **IQAC**, Outcome-Based Education (OBE), and **QS World University Rankings**.
- Development of ethically responsible, professionally competent, and globally employable graduates.

Conclusion

The Chairperson appreciated the valuable suggestions offered by all members and emphasized the University's commitment to producing competent, ethical, innovative, and industry-ready graduates. Members agreed to implement the approved resolutions through coordinated efforts among Schools, Departments, the Placement Cell, the Entrepreneurship Development Cell, and IQAC.

The meeting concluded with a vote of thanks proposed by the Member Secretary.

Prepared by

Member Secretary

Reviewed and Approved by

Chairperson

Date: 18 September 2024