VELS INSTITUTE OF SCIENCE, TECHNOLOGY & ADVANCED STUDIES (VISTAS)

UNIVERSITY ETHICAL COMMITTEE (NON-RESEARCH)

MINUTES OF THE ELEVENTH MEETING

Meeting No.: UEC/11/2024-25
Academic Year: 2024–2025

Date

19 May 2025

Time

11.00 A.M.

Venue

Ratan Tata Block

Chairperson

Member Secretary

Members Present

The Chairperson welcomed all members to the Eleventh Meeting of the University Ethical Committee (Non-Research). The quorum being present, the meeting commenced. The Member Secretary presented the Action Taken Report (ATR) of the previous meeting and informed the Committee that the recommendations on Green Campus initiatives, environmental awareness, waste management, and sustainability programmes had been implemented by various Schools and Departments.

Agenda

1. Confirmation of the Minutes of the Tenth Meeting.
2. Review of the Action Taken Report (ATR).
3. Review of Community Engagement and Extension Activities conducted during the academic year.
4. Evaluation of National Service Scheme (NSS), Unnat Bharat Abhiyan (UBA), and outreach programmes.
5. Discussion on Institutional Social Responsibility (ISR) and ethical community engagement.
6. Review of Alumni Engagement initiatives and their contribution to institutional development.

7. Industry Collaboration, Corporate Social Responsibility (CSR), and stakeholder partnerships.
8. Promotion of Ethical Leadership, Volunteerism, and Civic Responsibility.
9. Alignment with **NAAC**, **NIRF**, **IQAC**, Sustainable Development Goals (SDGs), and **QS World University Rankings**.
10. Any other matter with the permission of the Chair.

Proceedings of the Meeting

The Chairperson emphasized that higher education institutions have a significant responsibility to contribute to society through community engagement, ethical leadership, social responsibility, and sustainable development. Members agreed that outreach activities not only strengthen institutional reputation but also foster compassion, leadership, and civic responsibility among students and faculty members.

The Committee reviewed the various extension activities organized during the academic year by different Schools and Departments. These included rural health camps, blood donation camps, environmental awareness programmes, village adoption initiatives, health education campaigns, cleanliness drives, tree plantation programmes, literacy campaigns, awareness programmes on public health, road safety, cyber security, and voter awareness. Members appreciated the active participation of students, faculty members, NSS volunteers, and staff in these socially relevant activities.

The NSS Programme Officer presented the annual report of National Service Scheme (NSS) activities. The Committee reviewed the special camps, regular activities, community development programmes, Swachh Bharat initiatives, Fit India campaigns, and disaster relief support organized during the year. Members recommended increasing student participation in community-based learning and service-learning projects.

The Committee also reviewed the University's Institutional Social Responsibility (ISR) initiatives. Members discussed programmes focusing on healthcare awareness, environmental conservation, education for underprivileged communities, women empowerment, digital literacy, financial literacy, and skill development. It was unanimously agreed that ethical governance should extend beyond campus boundaries by promoting inclusive and sustainable community development.

The Alumni Affairs Cell presented the status of alumni engagement activities. Members emphasized the importance of strengthening alumni networking through alumni lectures, mentorship programmes, industry interactions, internship opportunities, placement support, entrepreneurship guidance, and philanthropic contributions. Alumni participation in curriculum enrichment and quality improvement initiatives was also encouraged.

The Committee deliberated on enhancing collaboration with industries, hospitals, professional bodies, NGOs, and government agencies. Members suggested establishing long-

term partnerships to facilitate internships, consultancy, skill development programmes, CSR initiatives, community outreach projects, and joint training programmes that benefit students and society.

The Chairperson highlighted the role of ethical leadership in promoting institutional values, integrity, accountability, teamwork, empathy, and responsible citizenship. Members recommended conducting leadership development programmes, volunteer training, social innovation competitions, and community engagement awards to encourage active participation among students and faculty.

The Committee also reviewed how community engagement contributes to institutional excellence under **NAAC**, **NIRF**, **IQAC**, Sustainable Development Goals (SDGs), and **QS World University Rankings**. Members emphasized maintaining systematic documentation of extension activities, outreach programmes, impact assessments, beneficiary feedback, MoUs, and community partnerships for quality assurance and accreditation purposes.

Resolutions Passed

The Committee unanimously resolved to:

1. Strengthen Community Engagement and Extension Activities across all Schools and Departments.
2. Encourage active student participation in NSS, UBA, outreach programmes, and service-learning initiatives.
3. Promote Institutional Social Responsibility (ISR) through sustainable community development projects.
4. Enhance Alumni Engagement through mentoring, academic collaboration, entrepreneurship support, and career guidance.
5. Expand Industry Collaboration and Corporate Social Responsibility (CSR) partnerships for student development and community welfare.
6. Organize Ethical Leadership, Volunteerism, and Civic Responsibility programmes every semester.
7. Maintain comprehensive documentation of all outreach activities, impact assessments, and stakeholder feedback.
8. Align community engagement initiatives with **NAAC**, **NIRF**, **IQAC**, Sustainable Development Goals (SDGs), and **QS World University Rankings**.

Action Points

Sl. No.	Action Item	Responsibility	Timeline
1	Prepare annual calendar for extension and outreach activities	NSS Unit & IQAC	June 2025
2	Strengthen alumni mentoring and networking programmes	Alumni Affairs Cell	Continuous
3	Expand industry partnerships and CSR collaborations	Corporate Relations Cell	Every Semester
4	Conduct ethical leadership and volunteer development programmes	Student Affairs & IQAC	Every Semester
5	Maintain records of community engagement, beneficiary feedback, and impact assessment	NSS Unit & Heads of Departments	Continuous
6	Submit annual report on extension activities and social responsibility initiatives	Member Secretary	June 2025

Expected Outcomes

The Committee expects the following outcomes:

- Enhanced community engagement and meaningful societal contribution through extension activities.
- Increased student participation in NSS, outreach programmes, and volunteer initiatives.
- Strengthened Institutional Social Responsibility (ISR) and ethical governance.
- Improved alumni engagement, mentoring, placement support, and industry collaboration.
- Greater stakeholder participation in community development and institutional initiatives.
- Comprehensive documentation supporting accreditation, ranking, and quality assurance requirements.
- Improved institutional performance under **NAAC**, **NIRF**, **IQAC**, Sustainable Development Goals (SDGs), and **QS World University Rankings**.

Conclusion

The Chairperson appreciated the active participation and valuable suggestions of all members. The Committee reaffirmed its commitment to strengthening community engagement, ethical leadership, institutional social responsibility, alumni involvement, and industry collaboration as integral components of the University's mission. Members agreed to implement the approved resolutions through coordinated efforts among all Schools, Departments, Centres, and support units.

The meeting concluded with a vote of thanks proposed by the Member Secretary.

Prepared by

Member Secretary

Reviewed and Approved by

Chairperson

Date: 19 May 2025