VELS INSTITUTE OF SCIENCE, TECHNOLOGY & ADVANCED STUDIES (VISTAS)

UNIVERSITY ETHICAL COMMITTEE (NON-RESEARCH)

MINUTES OF THE TWELFTH MEETING

Meeting No.: UEC/12/2025-26
Academic Year: 2025–2026

Date

17 June 2026

Time

11.00 A.M.

Venue

Ratan Tata Block

Chairperson

Member Secretary

Members Present

The Chairperson welcomed all members to the Twelfth and Final Meeting of the University Ethical Committee (Non-Research) for the Academic Year **2025–2026**. The quorum being present, the meeting commenced. The Member Secretary presented the Action Taken Report (ATR) of the previous meeting and informed the Committee that Community Outreach Programmes, Alumni Engagement initiatives, Industry Collaboration activities, Institutional Social Responsibility (ISR) projects, and extension programmes had been successfully completed as per the Committee's recommendations.

The Chairperson appreciated the active participation of all members throughout the academic year and acknowledged their valuable contribution in strengthening ethical governance, institutional quality, transparency, accountability, and stakeholder engagement.

Agenda

1. Confirmation of the Minutes of the Eleventh Meeting.
2. Review of the Action Taken Report (ATR).
3. Presentation of the Annual Performance Report of the University Ethical Committee (Non-Research) for Academic Year 2025–2026.
4. Review of implementation of resolutions passed during all twelve meetings.
5. Evaluation of institutional compliance with ethical governance, statutory regulations, and quality assurance systems.

6. Review of institutional performance under **IQAC**, **NAAC**, **NIRF**, and **QS World University Rankings**.
7. Review of documentation, evidence, best practices, and quality initiatives.
8. Preparation of recommendations and Annual Action Plan for Academic Year 2026–2027.
9. Any other matter with the permission of the Chair.

Proceedings of the Meeting

The Chairperson reviewed the overall functioning of the University Ethical Committee during the Academic Year **2025–2026** and congratulated the members for successfully implementing the Annual Ethics Action Plan. Members observed that all twelve monthly meetings had been conducted according to schedule and that the Committee had effectively monitored faculty development, student employability, mentoring systems, grievance redressal, laboratory safety, academic integrity, gender equality, digital governance, environmental sustainability, community engagement, alumni participation, and institutional quality enhancement.

The Member Secretary presented the **Annual Performance Report**, highlighting the progress achieved during the academic year. The Committee reviewed the implementation status of resolutions passed in each monthly meeting and noted that the recommendations had been effectively executed through coordinated efforts of Schools, Departments, IQAC, Examination Cell, Student Affairs, Placement Cell, NSS Unit, Safety Committee, Alumni Relations Cell, Corporate Relations Cell, and various statutory committees.

The Committee evaluated the University's compliance with ethical governance principles, institutional policies, statutory regulations, and quality assurance practices. Members appreciated the systematic implementation of the University's Code of Ethics, Code of Conduct, Equal Opportunity policies, Anti-Plagiarism measures, Digital Governance Framework, Environmental Sustainability initiatives, and Student Support Services. The Committee concluded that ethical governance had become an integral component of institutional administration and academic functioning.

The IQAC Coordinator presented a comprehensive report on quality enhancement initiatives undertaken during the year. Discussions focused on curriculum innovation, Outcome-Based Education (OBE), faculty competency development, student-centred learning, innovation, entrepreneurship, digital transformation, international collaborations, stakeholder feedback, academic audits, and continuous quality improvement. Members recommended strengthening interdisciplinary education, global partnerships, and innovation ecosystems.

The Committee reviewed the University's preparedness and institutional performance under **NAAC Accreditation**, **NIRF Ranking**, and **QS World University Rankings**. Members emphasized continuous improvement in academic reputation, employer reputation, faculty qualifications, citations, patents, funded projects, international collaborations, graduate employability, sustainability initiatives, outreach activities, and institutional visibility. The

importance of maintaining authentic data, systematic documentation, measurable outcomes, and timely submission of institutional reports was also highlighted.

The Committee reviewed the documentation maintained throughout the academic year, including circulars, agendas, attendance records, minutes of meetings, Action Taken Reports (ATR), photographs, workshop reports, safety audit reports, grievance records, mentoring registers, class committee proceedings, environmental audit reports, outreach documentation, alumni activities, and quality assurance records. Members appreciated the comprehensive evidence-based documentation maintained by all departments.

The Committee discussed the proposed **Annual Ethics Action Plan for Academic Year 2026–2027**, focusing on faculty excellence, student success, digital transformation, Artificial Intelligence governance, sustainability, innovation, entrepreneurship, global collaborations, community engagement, ethical leadership, institutional governance, and continuous quality enhancement. Members unanimously approved the proposed strategic priorities for implementation during the next academic year.

The Chairperson emphasized that ethical governance should continue to guide every academic, administrative, extension, and student support activity of the University. Members reaffirmed their commitment to promoting integrity, accountability, inclusiveness, transparency, sustainability, and excellence in all institutional practices.

Resolutions Passed

The Committee unanimously resolved to:

1. Approve the **Annual Performance Report** of the University Ethical Committee (Non-Research) for Academic Year **2025–2026**.
2. Approve the **Action Taken Report (ATR)** covering all twelve meetings conducted during the academic year.
3. Strengthen institutional ethical governance through continuous monitoring, policy implementation, and quality enhancement.
4. Continue integrating ethical values into academic, administrative, extension, innovation, and student support activities.
5. Strengthen documentation and evidence management to support statutory compliance, accreditation, audits, and institutional rankings.
6. Enhance institutional performance under **IQAC**, **NAAC**, **NIRF**, and **QS World University Rankings** through evidence-based planning and continuous quality improvement.
7. Approve the **Annual Ethics Action Plan for Academic Year 2026–2027**, emphasizing academic excellence, faculty development, student success, innovation, sustainability, digital governance, global engagement, and ethical leadership.

8. Direct all Schools, Departments, and administrative units to submit periodic compliance reports to IQAC and the University Ethical Committee for continuous review and monitoring.

Action Points

Sl. No.	Action Item	Responsibility	Timeline
1	Implement the approved Annual Ethics Action Plan for 2026–2027	All Schools & Departments	July 2026
2	Strengthen documentation for NAAC, NIRF, QS, IQAC, and statutory compliance	IQAC & Heads of Schools	Continuous
3	Conduct quarterly review meetings on ethical governance and institutional quality	University Ethical Committee	Quarterly
4	International collaborations, and graduate employability indicators	Corporate Relations Cell & International Relations Office	Continuous
5	Monitor institutional quality indicators through periodic audits and performance reviews	IQAC	Every Semester
6	Submit Annual Compliance Report and Committee Report to the University Administration	Member Secretary	June 2026

Expected Outcomes

The Committee expects the following outcomes:

- Successful implementation of the Annual Ethics Action Plan for Academic Year **2026–2027**.

- Strengthened institutional governance based on ethics, transparency, accountability, and continuous quality improvement.
- Enhanced faculty excellence, student success, innovation, entrepreneurship, and global engagement.
- Improved institutional documentation supporting accreditation, audits, statutory compliance, and international rankings.
- Greater institutional preparedness for **NAAC Accreditation**, **NIRF Ranking**, **QS World University Rankings**, and future quality assessment exercises.
- Increased stakeholder confidence through effective governance, ethical leadership, and evidence-based institutional management.
- Establishment of a sustainable culture of integrity, inclusiveness, professionalism, social responsibility, and academic excellence across the University.

Conclusion

The Chairperson congratulated all members for successfully completing the activities of the University Ethical Committee for the Academic Year **2025–2026**. The Committee expressed satisfaction with the progress achieved and appreciated the commitment of all Schools, Departments, faculty members, students, administrative staff, IQAC, and statutory committees in implementing the Committee's recommendations.

The members unanimously agreed that the resolutions passed during the meeting would serve as the strategic framework for strengthening ethical governance, institutional quality, innovation, sustainability, stakeholder engagement, and global competitiveness during the Academic Year **2026–2027**.

The Chairperson thanked all members for their valuable contributions and continuous support throughout the academic year. The meeting concluded with a vote of thanks proposed by the Member Secretary.

Prepared by

Member Secretary
Reviewed and Approved by

Chairperson
Date: 17 June 2026