VELS Institute of Science, Technology and Advanced Studies (VISTAS)

IQAC MEETING **29.08.22** 10.30 a.m.

S.No	Name	Designation & Address	Signature
CHAIRPERSON			
1.	Dr. S. Sriman Narayanan	Vice- Chancellor, VISTAS	29/08/22
THREE ADMINISTRATIVE OFFICIALSAND SEVEN SENIOR TEACHERS			
2.	Dr. P. Saravanan	Registrar, VISTAS	29/8/22
3.	Dr. A. Udhayakumar	Controller of Examinations, VISTAS	
4.	Dr.M.Chandrasekaran	Dean (Academic Courses), VISTAS	
5.	Dr.C.Dhanasekaran	Dean (Campus Planning and Development, VISTAS	
6.	Dr.Ambika Kumari	Dean, School of Law, VISTAS	
7.	Dr.V.Jayalakshmi	Director, Digital Infrastructure VISTAS	
8.	Dr.Shanmuga Sundaram	Director, School of Pharmaceutical Sciences VISTAS	
9.	Dr.A.Kathiresan	Director, School of Life Sciences, VISTAS	
10	Dr. Rajini.G	Professor, School of Management Studies & Commerce, VISTAS	
11	Dr.Ilango.T	Professor, Dept. of Civil Engineering, VISTAS	for
ONE MEMBER FROM THE MANAGEMENT			
12	Ms.Preetha Ganesh	Management Representative	
TWO NOMINEES FROM EMPLOYERS /INDUSTRIALISTS/STAKEHOLDERS			
13	Mr.Udaya Sankar	Lead of Education Initiatives for South India, NASSCOM	
14	Mr.Paul Sundar Singh	Managing Director, Accenture, Chennai	Paul
TWO NOMINEES FROM LOCAL SOCIETY, STUDENTS AND ALUMNI			
15	Ms.Baddu Bhargavi	Ph.DScholar,VISTAS	
16	Mr. Arun Kumar Muralitharan	Senior QA Engineer, Cred Avenue, Chennai	
DIRECTOR / CO-ORDINATOR OF IQAC			
17	Dr.S. Arun	Professor / CSE, VISTAS	29/8/22

Vels Institute of Science, Technology and Advanced Studies (VISTAS)
Internal Quality Assurance cell (IQAC)
Vels University, Chennai
Email: director.iqac@velsuniv.ac.in

18.08.2022

CIRCULAR

I am by direction to inform you that, IQAC meeting will be held on29.08.22 at 10.30 am in the IQAC Board Room (ENB 011B). The members of IQAC are requested to attend the meeting.

Agenda

S.No.	Items of Agenda
1.	To consider the approval of the Minutes of Previous Meeting & ATR
2.	To consider the report of the Director, IQAC with regard to Student Feedback
3.	To consider the Consolidation of AQAR for the academic years 2021-2022
4.	To consider the report of the Director, IQAC with regard to theResearch publication in WoS
5.	To consider the FPI 2021-2022rollout
6.	To Consider the report of the Director, IQAC on the action taken for improving the usage of National Digital Library to students, Research Scholars and Faculty members.
7.	To consider the report of the Director, IQAC with regard to the award of VSAT scholarship scheme.
8.	Any other matter with the permission of the chair

18/8/22
Director IQAC

Registrar
18/8/22

18/08/22
Vice Chancellor

VELS INSTITUTE OF SCIENCE TECHNOLOGY AND ADVANCE STUDIES

Minutes of the meeting of Internal Quality Assurance Cell (IQAC) held on 29th Sept 2022 at 10.00 am in IQAC room.

Members present:

1. Dr. S. Sriman Narayanan	Vice-Chancellor	Chairperson
2. Dr. P. Saravanan	Registrar	Member
3. Dr. A. Udhayakumar	Controller of Examination	Member
4. Dr.M.Chandrasekaran	Dean (Academic Courses)	Member
5. Dr.C.Dhanasekaran	Dean (Campus Planning and Development	Member
6. Dr.Ambika Kumari	Dean, School of Law	Member
7. Dr.Shanmuga Sundaram	Director, School of Pharmaceutical Sciences	Member
8. Dr.A.Kathiresan	Director, School of Life Sciences	Member
9. Dr. Rajini.G	Professor, School of Management Studies & Commerce	Member
10. Dr.Ilango.T	Professor, Dept. of Civil Engineering	Member
11. Mr.Udaya Sankar	Lead of Education initiatives for south India	Member
12. Mr.Paul Sundar Singh	Managing Director, Accenture	Member
13. Ms.Baddu Bhargavi	Ph.D Scholar,VISTAS	Member
14. Mr. Arun Kumar Muralitharan	Senior QA Engineer, Cred Avenue	Member
15. Dr.S. Arun	Director, IQAC	Coordinator

Members on Leave

1. Ms.Preetha Ganesh	Management Representative	Member
2. Dr.V.Jayalakshmi	Director, Digital Infrastructure	Member

The Meeting was called to order at 10.30 a.m.

The Vice-Chancellor, welcomed the members.

Dr. S. Arun, Professor, Department of Computer Science Engineering and Director, IQAC briefed the Action Taken Report on the minutes of the previous meeting.

After this, the Agenda were taken for discussion and the following resolution were made:

Item No. 1.

Considered the Minutes of the previous meeting and Action taken Report.

RESOLVED that the minutes of the previous meeting and action taken report on the minutes **is noted and approved**.

The Vice Chancellor appreciated the efforts of all the members.

Item No. 2

Considered the report of the Director, IQAC on actions taken to address student feedback.

RESOLVED that the actions taken in response to student feedback are noted and appreciated

Item No. 3

Considered the formation of seven sub-committees for the consolidation of AQAR for 2021-2022, with a directive for committee convenors to circulate data templates for completion by their respective departments.

RESOLVED that the committee convenors are tasked with promptly disseminating the required data templates to facilitate the consolidation of AQAR for the academic year 2021-2022

Item No. 4

Considered the report of the Director, IQAC on research publications in the Web of Science (WoS)

RESOLVED that the report of the Director, IQAC on research publications in WoS is considered integral to the continuous improvement of our research endeavors, and the committee expresses gratitude for the comprehensive insights provided.

Item No. 5

Considered the rollout of the Faculty Performance Improvement (FPI) plan for the academic year 2021-2022

RESOLVED that the committee acknowledges and reviews the FPI plan for the specified academic period, with further discussion and implementation as deemed necessary

Item No. 6

Considered the report of the Director, IQAC on the action taken for improving the usage of National Digital Library to students, Research Scholars and Faculty members.

RESOLVED that the action taken for improving the usage of National Digital Library to students, Research Scholars and Faculty members **is noted and appreciated.**

Item No. 7

Considered the report of the Director, IQAC on the award of the VSAT scholarship scheme.

RESOLVED that the committee acknowledges and reviews the report regarding the award of the VSAT scholarship scheme, with a commitment to support and enhance the effectiveness of the scholarship program.

Item No. 8

The Vice Chancellor thanked the members and the meeting was concluded.

Action Taken Report

Action taken on the resolution passed in the IQAC meetingheld on 20.5.2022

S.No.	Issues	Action Taken
1	Software Configuration forInpods	In ERP the Software Configuration for Inpods Is completed
2.	Feedback on FDP Outcome based education	insights were analysedfrom the feedback to enhance the effectiveness and quality of future Outcome-Based Education initiatives within the institution.

VELS Institute of Science, Technology and Advanced Studies (VISTAS)

14.11.22

S.No	Name	Designation & Address	Signature
CHAIRPERSON			
1.	Dr. S. Sriman Narayanan	Vice- Chancellor, VISTAS	
THREE ADMINISTRATIVE OFFICIALSAND SEVEN SENIOR TEACHERS			
2.	Dr. P. Saravanan	Registrar, VISTAS	
3.	Dr. A. Udhayakumar	Controller of Examinations, VISTAS	
4.	Dr.M.Chandrasekaran	Dean (Academic Courses), VISTAS	
5.	Dr.C.Dhanasekaran	Dean (Campus Planning and Development, VISTAS	
6.	Dr.Ambika Kumari	Dean, School of Law, VISTAS	
7.	Dr.V.Jayalakshmi	Director, Digital Infrastructure VISTAS	
8.	Dr.Shanmuga Sundaram	Director, School of Pharmaceutical Sciences VISTAS	
9.	Dr.A.Kathiresan	Director, School of Life Sciences, VISTAS	
10	Dr. Rajini.G	Professor, School of Management Studies & Commerce, VISTAS	
11	Dr.Ilango.T	Professor, Dept. of Civil Engineering, VISTAS	
ONE MEMBER FROM THE MANAGEMENT			
12	Ms.Preetha Ganesh	Management Representative	
TWO NOMINEES FROM EMPLOYERS /INDUSTRIALISTS/STAKEHOLDERS			
13	Mr.Udaya Sankar	Lead of Education Initiatives for South India, NASSCOM	
14	Mr.Paul Sundar Singh	Managing Director, Accenture, Chennai	
TWO NOMINEES FROM LOCAL SOCIETY, STUDENTS AND ALUMNI			
15	Ms.Baddu Bhargavi	Ph.D Scholar,VISTAS	
16	Mr. Arun Kumar Muralitharan	Senior QA Engineer, Cred Avenue, Chennai	
DIRECTOR / CO-ORDINATOR OF IQAC			
17	Dr.S. Arun	Professor / CSE, VISTAS	

Vels Institute of Science, Technology and Advanced Studies (VISTAS)
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07.11.2022

CIRCULAR

I am by direction to inform you that, IQAC meeting will be held on14.11.22 at 10.30 am in the IQAC Board Room (ENB 011B). The members of IQAC are requested to attend the meeting.

Agenda

S.No.	Items of Agenda
1.	To consider the approval of the Minutes of Previous Meeting & ATR
2.	To consider the Analysis of NIRF
3.	To consider the submission of QS I Gauge rating
4.	To consider the updates on submission of FPI 2021-2022
5.	To consider the Faculty Development Program on online Educational Video Content Creation
6.	To Consider the NBA Accreditation
7.	Any other matter with the permission of the chair

Director IQAC 7/11/22

Registrar
7/11/22

07/11/22
Vice Chancellor

VELS INSTITUTE OF SCIENCE TECHNOLOGY AND ADVANCE STUDIES

Minutes of the meeting of Internal Quality Assurance Cell (IQAC) held on 14th Nov 2022 at 10.00 am in IQAC room.

Members present:

1. Dr. S. Sriman Narayanan	Vice-Chancellor	Chairperson
2. Dr. P. Saravanan	Registrar	Member
3. Dr. A. Udhayakumar	Controller of Examination	Member
4. Dr.M.Chandrasekaran	Dean (Academic Courses)	Member
5. Dr.C.Dhanasekaran	Dean (Campus Planning and Development	Member
6. Dr.Ambika Kumari	Dean, School of Law	Member
7. Dr.Shanmuga Sundaram	Director, School of Pharmaceutical Sciences	Member
8. Dr.A.Kathiresan	Director, School of Life Sciences	Member
9. Dr. Rajini.G	Professor, School of Management Studies & Commerce	Member
10. Dr.Ilango.T	Professor, Dept. of Civil Engineering	Member
11. Mr.Udaya Sankar	Lead of Education initiatives for south India	Member
12. Mr.Paul Sundar Singh	Managing Director, Accenture	Member
13. Ms.Baddu Bhargavi	Ph.D Scholar,VISTAS	Member
14. Mr. Arun Kumar Muralitharan	Senior QA Engineer, Cred Avenue	Member
15. Dr.S. Arun	Director, IQAC	Coordinator

Members on Leave

1. Ms.Preetha Ganesh	Management Representative	Member
2. Dr.V.Jayalakshmi	Director, Digital Infrastructure	Member

The Meeting was called to order at 10.30 a.m.

The Vice-Chancellor, welcomed the members.

Dr. S. Arun, Professor, Department of Computer Science Engineering and Director, IQAC briefed the Action Taken Report on the minutes of the previous meeting.

After this, the Agenda were taken for discussion and the following resolution were made:

Item No. 1.

Considered the Minutes of the previous meeting and Action taken Report.

RESOLVED that the minutes of the previous meeting and action taken report on the minutes **is noted and approved**.

The Vice Chancellor appreciated the efforts of all the members.

Item No. 2

Considered the analysis of the National Institutional Ranking Framework (NIRF)

RESOLVED that the committee acknowledges and discusses the findings and recommendations from the analysis of NIRF, with a focus on identifying areas for improvement and strategic planning to enhance the institution's ranking

Item No. 3

Considered the submission of the QS I Gauge rating

RESOLVED that the committee reviews and acknowledges the submission of the QS I Gauge rating, and further discusses any relevant implications and strategies for continuous improvement in accordance with the rating outcomes.

Item No. 4

Considered the updates on the submission of the Faculty Performance Improvement (FPI) plan for the academic year 2021-2022.

RESOLVED that the committee acknowledges the current status of FPI submissions and ensuring all relevant faculty are informed

Item No. 5

Considered the proposal for the Faculty Development Program on online Educational Video Content Creation.

RESOLVED that the committee approves the initiation of the Faculty Development Program on online Educational Video Content Creation, recognizing its significance in enhancing teaching methodologies and online educational delivery

Item No. 7

Considered the implications and requirements for NBA Accreditation.

RESOLVED to undertake necessary measures and strategic planning to meet the accreditation standards and objectives."

Item No. 8

The Vice Chancellor thanked the members and the meeting was concluded.

VELS Institute of Science, Technology and Advanced Studies (VISTAS)

11.01.23

S.No	Name	Designation & Address	Signature
CHAIRPERSON			
1.	Dr. S. Sriman Narayanan	Vice- Chancellor, VISTAS	11/01/23
THREE ADMINISTRATIVE OFFICIALSAND SEVEN SENIOR TEACHERS			
2.	Dr. P. Saravanan	Registrar, VISTAS	11/1/23
3.	Dr. A. Udhayakumar	Controller of Examinations, VISTAS	
4.	Dr.M.Chandrasekaran	Dean (Academic Courses), VISTAS	
5.	Dr.C.Dhanasekaran	Dean (Campus Planning and Development, VISTAS	
6.	Dr.Ambika Kumari	Dean, School of Law, VISTAS	
7.	Dr.V.Jayalakshmi	Director, Digital Infrastructure VISTAS	
8.	Dr.Shanmuga Sundaram	Director, School of Pharmaceutical Sciences VISTAS	
9.	Dr.A.Kathiresan	Director, School of Life Sciences, VISTAS	
10	Dr. Rajini.G	Professor, School of Management Studies & Commerce, VISTAS	
11	Dr.Ilango.T	Professor, Dept. of Civil Engineering, VISTAS	
ONE MEMBER FROM THE MANAGEMENT			
12	Ms.Preetha Ganesh	Management Representative	
TWO NOMINEES FROM EMPLOYERS /INDUSTRIALISTS/STAKEHOLDERS			
13	Mr.Udaya Sankar	Lead of Education Initiatives for South India, NASSCOM	
14	Mr.Paul Sundar Singh	Managing Director, Accenture, Chennai	
TWO NOMINEES FROM LOCAL SOCIETY, STUDENTS AND ALUMNI			
15	Ms.Baddu Bhargavi	Ph.D Scholar,VISTAS	
16	Mr. Arun Kumar Muralitharan	Senior QA Engineer, Cred Avenue, Chennai	
DIRECTOR / CO-ORDINATOR OF IQAC			
17	Dr.S. Arun	Professor / CSE, VISTAS	11/01/23

Vels Institute of Science, Technology and Advanced Studies (VISTAS)
Internal Quality Assurance cell (IQAC)
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Email: director.iqac@velsuniv.ac.in

04.01.2023

CIRCULAR

I am by direction to inform you that, IQAC meeting will be held on 11.01.2023 at 10.30 am in the IQAC Board Room (ENB 011B). The members of IQAC are requested to attend the meeting.

Agenda

S. No.	Items of Agenda
1.	To consider the approval of the Minutes of Previous Meeting & ATR
2.	To consider the submission of AQAR 21-22
3.	To consider the effective usage of Moodle LMS by all the Departments
4.	To consider the implementation of NAAC sponsored Faculty Development Program on "Instigating Innovation and Technology in Teaching Practices through IQAC"
5.	To Consider the implementation of External audit panel formation for Academic Audit 21- 22
6.	To consider the implementation of office automation training for non-teaching staff
7.	To Consider the new programs [23-24] to be introduced in the Institution
8.	Any other matter with the permission of the chair

4/1/23
Director IQAC

Registrar
4/1/23

04/01/23
Vice Chancellor

VELS INSTITUTE OF SCIENCE TECHNOLOGY AND ADVANCE STUDIES

Minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on 11th Jan 2023 at 10.00 am in the IQAC board room.

Members present:

1. Dr. S. Sriman Narayanan	Vice-Chancellor	Chairperson
2. Dr. P. Saravanan	Registrar	Member
3. Dr. A. Udhayakumar	Controller of Examination	Member
4. Dr.M.Chandrasekaran	Dean (Academic Courses)	Member
5. Dr.C.Dhanasekaran	Dean (Campus Planning and Development	Member
6. Dr.Ambika Kumari	Dean, School of Law	Member
7. Dr.Shanmuga Sundaram	Director, School of Pharmaceutical Sciences	Member
8. Dr.A.Kathiresan	Director, School of Life Sciences	Member
9. Dr. Rajini.G	Professor, School of Management Studies & Commerce	Member
10. Dr.Ilango.T	Professor, Dept. of Civil Engineering	Member
11. Mr.Udaya Sankar	Lead of Education initiatives for south India	Member
12. Mr.Paul Sundar Singh	Managing Director, Accenture	Member
13. Ms.Baddu Bhargavi	Ph.D Scholar,VISTAS	Member
14. Mr. Arun Kumar Muralitharan	Senior QA Engineer, Cred Avenue	Member
15. Dr.S. Arun	Director, IQAC	Coordinator

Members on Leave

1. Ms.Preetha Ganesh	Management Representative	Member
2. Dr.V.Jayalakshmi	Director, Digital Infrastructure	Member

The Meeting was called to order at 10.30 a.m.

The Vice-Chancellor welcomed the members.

Dr. S. Arun, Professor, Department of Computer Science Engineering and Director, IQAC briefed the Action Taken Report on the minutes of the previous meeting.

After this, the Agenda were taken for discussion and the following resolution were made:

Item No. 1.

Considered the Minutes of the previous meeting and Action taken Report.

RESOLVED that the minutes of the previous meeting and action taken report on the minutes **is noted and approved.**

The Vice Chancellor appreciated the efforts of all the members.

Item No. 2

Considered the submission of the Annual Quality Assurance Report (AQAR) for the academic year 2021-2022

Discussed the status of AQAR 2021-2022 submission, conducting a thorough data analysis in comparison to the previous year. Noted that the submission deadline has been extended until May 2023

Item No. 3

Considered the effective usage of Moodle Learning Management System (LMS) by all the departments.

RESOLVED that for the upcoming VSAT 2023, the Learning Management System (LMS) will be utilized, and students will be taking exams through the LMS platform.

Item No. 4

Considered the implementation of the NAAC-sponsored Faculty Development Program on 'Instigating Innovation and Technology in Teaching Practices through IQAC

Discussion was held on the preparatory work for NAAC sponsored Faculty Development Program on "Instigating Innovation and Technology in Teaching Practices through IQAC"

Item No. 5

It was discussed regarding for External audit panel formation for Academic Audit 21- 22. The panel members will be rolled out shortly.

Item No. 6

Considered the implementation of External audit panel formation for Academic Audit 21- 22

RESOLVED that a training program is scheduled for non-teaching members on office automation

Item No. 7

Considered the introduction of new programs for the academic year 2023-2024 in the institution

RESOLVED to assess the feasibility and alignment of the proposed new programs with institutional objectives, and further deliberations to be undertaken in subsequent meetings for final decision

The Vice Chancellor thanked the members and the meeting was concluded.

Action Taken Report

Action taken on the resolution passed in the IQAC meetingheld on 11.9.22

S.No.	Issues	Action Taken
1	submission of FPI 2021-2022	FPI of 21-22 was approved and analysed
2.	submission of QS I Gauge rating	QS I gauge was submitted

VELS Institute of Science, Technology and Advanced Studies (VISTAS)

04.05.23

S.No	Name	Designation & Address	Signature
CHAIRPERSON			
1.	Dr. S. Sriman Narayanan	Vice- Chancellor, VISTAS	04/05/23
THREE ADMINISTRATIVE OFFICIALS AND SEVEN SENIOR TEACHERS			
2.	Dr. M. Bhaskaran	Pro Vice-Chancellor, VISTAS	4/5/23
3.	Dr. P. Saravanan	Registrar, VISTAS	4/5/23
4.	Dr. A. Udhayakumar	Controller of Examinations, VISTAS	4/5/23
5.	Dr.M.Chandrasekaran	Dean (Academic Courses), VISTAS	
6.	Dr.C.Dhanasekaran	Dean (Campus Planning and Development, VISTAS	4/5/2023
7.	Dr.Ambika Kumari	Dean, School of Law, VISTAS	
8.	Dr.V.Jayalakshmi	Director, Digital Infrastructure VISTAS	
9.	Dr.Shanmuga Sundaram	Director, School of Pharmaceutical Sciences VISTAS	
10	Dr.A.Kathiresan	Director, School of Life Sciences, VISTAS	
11	Dr. Rajini.G	Professor, School of Management Studies & Commerce, VISTAS	
12	Dr.Ilango.T	Professor, Dept. of Civil Engineering, VISTAS	
ONE MEMBER FROM THE MANAGEMENT			
13	Ms.Preetha Ganesh	Management Representative	
TWO NOMINEES FROM EMPLOYERS /INDUSTRIALISTS/STAKEHOLDERS			
14	Mr.Udaya Sankar	Leas of Education Initiatives for South India, NASSCOM	
15	Mr.Paul Sundar Singh	Managing Director, Accenture, Chennai	
TWO NOMINEES FROM LOCAL SOCIETY, STUDENTS AND ALUMNI			
16	Ms.Baddu Bhargavi	Ph.D Scholar,VISTAS	
17	Mr. Arun Kumar Muralitharan	Senior QA Engineer, Cred Avenue, Chennai	
DIRECTOR / CO-ORDINATOR OF IQAC			
18	Dr.S. Arun	Professor / CSE, VISTAS	4/5/23

Check the dates.
Something is wrong

Vels Institute of Science, Technology and Advanced Studies (VISTAS)
Internal Quality Assurance cell (IQAC)
Vels University, Chennai
Email: director.iqac@velsuniv.ac.in

24.04.2023

CIRCULAR

I am by direction to inform you that, IQAC meeting will be held on 04.05.23(Thursday) at 10.30 am in the IQAC Board Room (ENB 011B). The members of IQAC are requested to attend the meeting.

Agenda

S. No.	Items of Agenda
1.	To consider the approval of the Minutes of Previous Meeting & ATR
2.	To consider the recommendation for Hons / Minor Degree for Engineering Programmes
3.	To consider the guidelines of National Credit Framework (NCrF)
4.	To consider the incorporation of Indian Knowledge System(IKS) in Higher Education.
5.	To consider the implementation of Staff Monitoring System
6.	To consider the submission of AQAR 21-22& AQAR 22-23
7.	To consider the execution of Academic Audit 21-22
8.	To consider the accreditation updates a.) NAAC b.) NBA
9.	To consider thedata preparation of various Ranking a.) NIRF b.)QS c.) Others
10.	Any other matter with the permission of the chair

Director IQAC

Registrar
24/4/23

24/04/23
Vice Chancellor

VELS INSTITUTE OF SCIENCE TECHNOLOGY AND ADVANCE STUDIES

Minutes of the meeting of Internal Quality Assurance Cell (IQAC) held on 04th May 2023 at 10.00 am in IQAC room.

Members present:

1. Dr. S. Sriman Narayanan	Vice-Chancellor	Chairperson
2. Dr.M.Bhaskaran	Pro Vice Chancellor	Member
3. Dr. P. Saravanan	Registrar	Member
4. Dr. A. Udhayakumar	Controller of Examination	Member
5. Dr.M.Chandrasekaran	Dean (Academic Courses)	Member
6. Dr.C.Dhanasekaran	Dean (Campus Planning and Development	Member
7. Dr.Ambika Kumari	Dean, School of Law	Member
8. Dr.Shanmuga Sundaram	Director, School of Pharmaceutical Sciences	Member
9. Dr.A.Kathiresan	Director, School of Life Sciences	Member
10. Dr. Rajini.G	Professor, School of Management Studies & Commerce	Member
11. Dr.Ilango.T	Professor, Dept. of Civil Engineering	Member
12. Ms.Preetha Ganesh	Management Representative	Member
13. ,Mr.Udaya Sankar	Lead of Education initiatives for south India	Member
14. Mr.Paul Sundar Singh	Managing Director, Accenture	Member
15. Ms.Baddu Bhargavi	Ph.D Scholar,VISTAS	Member
16. Mr. Arun Kumar Muralitharan	Senior QA Engineer, Cred Avenue	Member
17. Dr.S. Arun	Director, IQAC	Coordinator

Members on Leave

1. Dr.V.Jayalakshmi	Director, Digital Infrastructure	Member

The Meeting was called to order at 10.30 a.m. The Vice-Chancellor, welcomed the members.

Dr. S. Arun, Professor, Department of Computer Science Engineering and Director, IQAC briefed the Action Taken Report on the minutes of the previous meeting.

After this, the Agenda were taken for discussion and the following resolution were made:

MINUTES

Item No. 1.

Considered the Minutes of the previous meeting and Action taken Report.

RESOLVED that the minutes of the previous meeting and action taken report on the minutes **is noted and approved.**

The Vice Chancellor appreciated the efforts of all the members.

Item No. 2:

Considered the guidelines of AICTE for implementation of Hons / Minor Degree for Engineering Programmes

Resolved to approve

1. The implementation of Hons. / Minor Degree Engineering Programmes as per the guidelines of AICTE
2. Credits required for Hons / Minor degree be done through NPTEL.
3. Electives for Hons degree can start from 5th semester.
4. This recommendation be placed before the Academic council at its next meeting for its approval.

Item No. 3:

Considered implementation of the guidelines of National Credit Framework (NCrF).

Resolved to approve the implementation of the guidelines of National Credit Framework (NCrF).

Resolved further that the implementation be worked out, based on the UGC Guidelines.

Item No. 4:

Considered the incorporation of Indian Knowledge System (IKS) in Higher Education.

Resolved to approve the incorporation of the Indian Knowledge System (IKS) in Higher Education subject to the following conditions:

- All the students who enrolled in the four-year UG programmes should be encouraged to take an adequate number of courses in IKS so that the total credits of the courses taken in IKS amount to at least five per cent of the total mandated credits
- One Foundation course is mandatory.

- A brainstorming session by the concerned department needs to be conducted before implementing IKS.

Item No. 5:

Considered the implementation of Staff Monitoring System

Resolved to approve the implementation of Staff Monitoring System and the monthly reports be automated as part of ERP.

Item No. 6:

Considered the submission of AQAR for the academic years 2021-2022 & AQAR 2022-2023.

Resolved that the submission of AQAR for the academic years 2021-2022 & AQAR 2022-2023 is approved.

Resolved also that in AQAR, improvement in metrics should be there for consecutive five years

Item No. 7:

Considered the execution of Academic Audit for the academic year 2021-2022.

Resolved to approve that the academic audit of 2021-2022 be conducted in the month of July 2023 along with the Academic Audit 22-23.

Resolved further a database of external panel members be submitted for the approval of Vice-Chancellor.

Item No. 8:

Considered the updating the accreditation of a.) NAAC b.) NBA.

Resolved to approve the taking up the work of preparing data for submission to NBA for the programmes namely Automobile Engineering, Civil Engineering and MBA.

Item No.9:

Considered the taking up the work of preparing data for submission to the various Ranking Agencies.

Resolved further that we could go for valid and recognized ranking instead of applying for all.

After discussion, suggestions were invited to attract quality students during the admission. The following suggestions were unanimously given:

- Preliminary entrance test can be conducted for applicants
- Minimum marks can be set for few programs
- Students above 75% to get scholarship

After the Vice Chancellor thanked the members, the meeting was concluded.

Action Taken Report

Action taken on the resolution passed in the IQAC meeting held on 11.1.23

S.No.	Issues	Action Taken
1	It was requested that all stakeholders in the IQAC Committee should contribute	All the IQAC members contributed in the meeting with various suggestions.
2	Conference should be conducted by all departments with govt sponsored agencies.	All HoD's were informed on the same.
3	Second level of workshop on office automation for non teaching staff	Will be conducted in the forthcoming June-2023

Submitted for perusal and approval.

29/5/23

Approved

29/5/23

V.C